

Renweb Online Enrollment Directions

- To complete our online reenrollment process, you will access ParentsWeb through your existing login. If you do not have a login, please follow the [Instructions for Creating a ParentsWeb Login](#) listed at the end of this document.
- To access ParentsWeb:
 - Please go to <https://ba-ga.client.renweb.com/pw/>
 - Type in your username and password.
 - Click on the **Family Information** button in the left menu.
 - Click on the **Enrollment/Reenrollment** button.
- The Online Enrollment Screen will open with a link to the enrollment packet for your child(ren). You can save and come back later if needed



BRIARWOOD ACADEMY

Committed To Excellence



Online Enrollment

Welcome . You are currently logged in.

School Year: 2018-2019

Student	For Grade	Packet Status	
Student Name	<input type="checkbox"/>	Click link here	Instructions & Resources PDF
	<input type="checkbox"/>		Delete

- Please complete the Online Enrollment forms listed in the left menu, beginning with the **Enrollee Information** form. Feedback will be provided throughout the process to help you complete the enrollment packet. A yellow caution sign will appear in the menu next to forms that are missing required information. If a form contains all required information, a green check mark will appear next to the form's menu item.

- Click the Save & Next button at the bottom of the page for each section.

Student Citizenship *

USA

Online Enrollment

Powered by RenWeb [School Information System](#), | Providers of [Online Enrollment](#)



- You can review the entire enrollment packet at any time by selecting the **Enrollment Packet Review** item on the left menu. From here, you will also be able to print a PDF of the enrollment packet in its current state.
- After you have completed the enrollment packet, a **Submit Enrollment Packet** form will appear. Please follow the instructions that will be provided to submit the enrollment packet.

Enrollment Checklist

In order to complete the enrollment process, please complete the checklist items listed below.

- Submit completed Online Enrollment packet which includes the 2018-2019 Contract for Enrollment and Tuition
- Review the following:
 - [Tuition and Payment Information](#)
 - [Additional Information](#)

Instructions for Creating a ParentsWeb Login if you DO NOT have a RenWeb Login

- Please go to www.renweb.com.
- Select **Logins** from the menu bar and **ParentsWeb Login** from the drop-down menu.
- After the RenWeb ParentsWeb Login screen opens, please select **Create New ParentsWeb Account**.
- Enter **BA-GA** into the District Code field.
- Enter in the Email field your email address as provided in your application to the school.
- Click the **Create Account** button.
- You will receive an email from RenWeb Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for 6 hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field.
- Click on the **Save Username and/or Password** button.
- Log into ParentsWeb as instructed above.

*****If this process does not work, email Jennifer Johnson at johnsonj@briarwoodacademy.com with your child's name and your login credentials will be emailed to you.**